ETH

Eidgenössische Technische Hochschule Zürich
Swiss Federal Institute of Technology Zurich

ETH4D

ETH for Development (ETH4D)

ETH Zurich
8092 Zurich, Switzerland

www.eth4d.ethz.ch

ETH4D Faculty Exchange: Teaching Stay Grants

1. Goal

ETH for Development (ETH4D) promotes teaching activities of ETH scientists or ETH emeriti at partner institutions in countries listed on the DAC-list of the OECD[1] (preference will be given to least-developed, low-income and lower-middle income countries). Activities include delivering lectures, courses or seminars; or attending collaboration meetings.

2. Eligibility and Partner Countries

All grant applications must be submitted by ETH professors.

The ETH4D Teaching Stay Grant be used to fund the teaching stays of:

- Doctoral candidates
- Senior scientists
- Assistant Professors, SNSF Professors, Titular Professors, Professors on an ERC grant
- Professors Emeriti
  - No longer than 5 years retired
  - Still active relationship with ETH Zurich
  - Teaching stay at a partner institution to which an active link exists (e.g. through ETH scientists) and which can be continued independently of the professor emeriti
- All other parties eligible to teach at ETH

Teaching stays must be conducted by individuals hired at ETH Zurich at least in a 50% position.[2] All applications must include a letter of invitation from the host institution in a country

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[1] https://www.oecd.org/dac/financing-sustainable-development/development-finance-standards/DAC-List-of-ODA-Recipients-for-reporting-2024-25-flows.pdf

[2] Does not apply to Professors Emeriti

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listed on the DAC-list of the OECD (preference will be given to least-developed, low-income and lower-middle income countries).[3]

3. Finances and Budget

A maximum of **5 kCHF** can be granted per proposal. A detailed budget is requested, including financial contributions by the applicant, and the inviting university/organisation (in-cash and/or in-kind).

4. Application and Deadline

Applications are accepted on a rolling basis and the call remains open throughout the year. Submissions will be reviewed after the deadlines of 30 March and 15 October every year. Please complete the electronic application form and upload all required documents.

Application documents for an ETH4D Teaching Stay Grant comprise:

- Completed electronic application form
- Description of the teaching stay (3000-6000 characters excl. space characters, using Arial/ size 11/ line pitch 1.15)
- Budget, including the applicant's and partners' contribution to the costs (in-cash and/or in-kind), (use budget template)
- Timeframe
- CV of the applicant (1-2 pages)
- **Support letter of the hosting university or research institute**

Please include the following in the description of the teaching stay:

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[3] https://www.oecd.org/dac/financing-sustainable-development/development-finance-standards/DAC-List-of-ODA-Recipients-for-reporting-2024-25-flows.pdf

- Clear activities and aligning teaching stay objectives.

- Description of the purpose and content of the teaching activity indicating the relevance of the teaching stay.

- Point out the added value for students at the guest university/ research institute and ETH Zurich, including long-term perspectives and mutuality.

- Explanation of how the teaching activity fits into the curriculum of the guest university/ research institute and how it is accredited.

5. Selection

All applications are reviewed by the ETH4D Exchanges Committee. The notification letter will be sent to the applicant within two months of the submission deadline.

6. Reporting

After the completion of the teaching stay, the applicant must submit two final reports to ETH4D:

6.1. Technical report

One page describing the course attendance and feedback, lessons learned, problems encountered and planned follow-up activities. A template for the report will be provided by the ETH4D grants office after the teaching stay.

6.2. Financial report

All expenses must be listed and documented with receipts.